

## **HOTEL POLICES**

### **SMOKING:**

Hotel is a non-smoking property, and all guest rooms are non-smoking. Candles, incense, illegal substances, oils, grills, burners, and open flames of any kind are prohibited. Evidence of smoking residue, burns, or odors anywhere in room, including doorways, windows and bathrooms, and/or tampering with smoke alarm systems will result in fine and dismissal from property. Policy includes e-cigarettes, vaping, and smoking appliances in any form.

### **PETS:**

No pets of any kind are allowed.

### **COOKING:**

Cooking is allowed in the provided microwave only. Fire and insurance regulations prohibit the use of small appliances in guestroom. No small cooking appliances, such as coffee percolators, crockpots, or electric burners, are permitted.

The microwave is a high heat cooking device that requires caution and care when using. Properly operating microwave to prevent explosions, injuries and fires is of utmost importance. Oven misuse may activate emergency systems, may ruin microwaves and may burn skin. Additional fees will be charged to your account for replacement of microwave and any damages caused by misuse. Food preparation or actions that create odors that are pungent, unhealthy, objectionable or deemed difficult to remove from the air, carpet, walls and furniture are prohibited. Cleaning fee may be assessed.

### **MAXIMUM OCCUPANCY, EXTRA GUESTS AND CHILDREN:**

Maximum occupancy of room is determined by fire codes, insurance regulations and health guidelines. Number of guests (room occupants refers to the number of people in room, including children and infants. Rooms with one-bed allow for an occupancy of 2 people. Rooms with 2 beds allow for an occupancy of 4 people. Published rates are nightly, for double occupancy (2 people).

NUMBER OF PEOPLE occupying room, (including children), must be claimed at the time of booking or registered at check-in. An EXTRA-PERSON FEE (EPF) is charged for each guest beyond double occupancy, not to exceed room's sleeping capacity (maximum occupancy).

**EPF** is of \$10 per person (including children over 5-years of age, no charge for infants under 5-years of age), per night. Failure to register and pay for all people in your room is considered fraud and theft of services. Use of facility is monitored by staff and security system. If it is apparent that the number of people occupying your room is more than claimed, the EPF will be charged to the credit card on file. If number of people exceeds maximum occupancy, you will be asked to rent another room (if available) or to leave hotel with no refund given.

**CHILDREN** (defined as minor occupants 5-21 years of age and Infants (defined as under 5-years of age), can never occupy room alone. A registered guest of 21-years or older must be primary occupant of room and take full responsibility for minors and infants.

**VISITORS, PARTIES and ROOM USE LIMITATIONS:**

**Visitors:** Only registered guests may enter the hotel building and rooms. Guests who would like to meet with visitors (non-registered guests) must do so outside. At no time should room key be given to an unregistered guest to utilize sleeping room or other parts of the facility. Unauthorized visitors in rooms (especially when maximum occupancy is exceeded) will result in cancellation of reservation; and guest will be asked to leave with no refund given. Please respect the safety and security of other guests and on-site management by not giving non-guests access to building.

**Parties:** Rooms are rented as sleeping rooms and not as hospitality suites. Parties cannot be held in sleeping rooms and maximum occupancy cannot be exceeded.

**Room Use Limitations:** Rooms cannot be used for beauty services of any kind and outside vendors are not permitted to utilize guest rooms for their services. Guest contract with vendor is not a contract with hotel. Guests must use local salons for beauty services.

**SAFETY & SECURITY:**

Guest's safety and the security of guest's personal property are of highest concern to us. Personal information gathered at the time of booking is used for reservation communication only and is never shared with third parties unless required by law enforcement. Please help us in maintaining safety and security by observing the following:

- Keeping exit doors and windows closed.
- Not allowing unregistered guests access to the facility or giving your key to non-registered visitors or opening doors to people not in your group.
- Respecting your neighboring guests by not being unreasonably loud or disruptive. Quiet hours are from 10pm – 8am. TVs, voices and other devices must be kept at a respectful level; doors opened and closed quietly; no congregating or running in halls.
- Leaving muddy, dirt-covered, or water-soaked personal items outside or in your vehicle. Dragging these items to your room creates a dangerous situation for others.
- Notifying the management immediately if you see or smell anything suspicious or of an alarming nature!

**DAMAGED AND MISSING ITEMS:**

Guests must leave room in the same condition as when rented as deemed by Hotel. Any damaged or missing room items will result in replacement or repair charges applied to the credit card on file. Photo evidence is provided. This includes rooms left in an unusually dirty state, and damages to flooring, fixtures, linens, walls, or windows. Theft of towels, linens or room furnishings will result in charges and police report filed. Guest will also be charged for damages to common areas of property, as well as any theft of the property items as indicated on security cameras.

**ILLICIT ACTIVITY:**

Suspected illegal activity will be reported to the appropriate authorities. Any unlawful activity

including, but not limited to, violence, drug use, intoxication and other behaviors will result in dismissal from property with no refund issued.

**RISK and RESPONSIBILITY:** All guests stay at their own risk and assume responsibility for their own actions, especially for children to whom they are responsible. Management is not responsible for injuries to guest, loss of valuables, personal emergencies or “Acts of God” that occur during your stay, or damage to personal property, including, but not limited to computer malfunctions or damages.

**COVID-19** At check-in, no room occupants should have a confirmed case of COVID-19 or experiencing any symptoms. Unforeseen local, state, and federal regulations may result in additions/modifications to all policies and hotel operation in the event of a verifiable pandemic. Despite the Hotel's best efforts to mitigate the dangers of Covid and other diseases, guests may be exposed to any number of germs. Primary and participating occupants release, waive, discharge, the hotel's owners/directors, officers, employees, volunteers, and agents from all liability. Guests stay at their own risk.

**MANAGEMENT RIGHTS:**

Management reserves the right:

To admission and may deny admission and refuse services to anyone that appears intoxicated, acts in a threatening or hostile manner, misbehaves with the staff and/or whose actions, deemed by the management, are inappropriate; to evict a guests suspected of involvement in illegal activity; to enter any area of the hotel, including guest rooms should there be suspicion of illegal activity or if there is suspicion that hotel property, staff, or guests are at risk; to cancel a reservation for any reason that renders the room unavailable for use, for failure to pay, or for violation of hotel policies; to interpret or amend policies, prices, or amenities at any time; and to correct rates that may have been misquoted due to human or computer error.